

ICOMOS

international council on monuments and sites

Call for Candidatures:

Focal Point for the ICOMOS Sustainable Development Working Group (2024-2027)

Deadline for applications 22 September 2024

Since 2011, ICOMOS has been closely engaged with the topic of heritage and sustainable development. This advocacy predates the formation of the UN Sustainable Development Goals in 2015 and it remains actively engaged with the pursuit of advocating for a more holistic Culture Goal beyond 2030. ICOMOS' work is undertaken by the Sustainable Development Goals Working Group (SDGWG) under the coordination of a volunteer ICOMOS Focal Point.

The period of appointment of the current Focal Point (FP), Mr Gabriel Caballero, concludes at the end 2024 – and we are therefore seeking candidates to take on this volunteer position for the period November 2024–November 2027.

Modalities for candidatures and engagement

- Open to all ICOMOS members – being a member of the Sustainable Development Goals Working Group is seen as an advantage;
- The candidate's CV (max 2 pages) and motivation letter (max 1 page) in English should be sent **by 22 September 2024** to [secretariat\[at\]icomos.org](mailto:secretariat[at]icomos.org);
- Period of appointment: November 2024–November 2027 (3 years);
- This is a volunteer position, not based at the ICOMOS Headquarters, that requires a minimum commitment of ½ to 1 day a week (2 to 4 days per month on average). Note that work is not evenly distributed throughout the year – and so peaks with more days required occur. ICOMOS may be able to cover some travel expenses (based on prior agreement and consultation with the Director General);
- Considering the scope and complexity of the issue and tasks to be covered, and to ensure continuity and a smooth handover, the outgoing Focal Point, Mr Gabriel Caballero will continue to work in tandem with the new Focal Point for the first 6 months of their appointment, especially in what concerns external relations with other stakeholders. He will provide information, guidance and advice as needed and introduce the new Focal Point to major contacts in partner institutions.

Scope of Work (with reference to the Terms of Reference of the SDGWG)

- Act as facilitator and coordinator for ICOMOS' work in relation to the global sustainable development policy arena;
- Collaborate with Working Group Task Team Coordinators for the activities of the SDGWG under the supervision of the ICOMOS Board member appointed to liaise with the Working Group, the ICOMOS Director General, and in close coordination with the ICOMOS Headquarters;
- Engage with other ICOMOS entities, primarily through their representatives and report to the ICOMOS Board, Advisory Committee and Scientific Council to ensure coherence across ICOMOS with regards to SDG-related activities;
- Facilitate the development of collaborations with external stakeholder organizations, with the support of the ICOMOS Board;
- Appoint a Deputy Focal Point from among the Working Group's Bureau to support the official functions of the Focal Point for various activities of the Working Group;
- Serve for a period of three years and then usher in a transition period during the change of Focal Points to facilitate the shift of responsibilities;
- Monitor progress and support ICOMOS members/groups in the implementation of the ICOMOS Action Plan for Cultural Heritage and Localizing the SDGs, the ICOMOS Resolution on Cultural

Dimensions of the SDGs and the ICOMOS Policy Guidance for Heritage and Development Actors, with updates to the plan as needed;

- Liaise with the 9 Working Group Task Teams and assign new Task Team coordinators as needed
 1. Policy Guidance on Heritage and the SDGs;
 2. Engagement with UN High-Level Political Forum (HLPF) and the Culture2030Goal Campaign;
 3. National Liaisons and Localizing Heritage and the SDGs;
 4. World Heritage and Sustainable Development Policy;
 5. Partnerships and the New Urban Agenda;
 6. Heritage Evaluation Criteria and Indicators;
 7. Funding, Human Resources and Internships;
 8. Heritage and Gender Equality;
 9. Communications

Qualifications

Required

- Background (training and minimum 3-5 years of work experience) in sustainable development-related aspects of cultural heritage conservation and management, i.e. the intersection of heritage and sustainability (e.g. urban and regional planning, landscapes, culture-nature, climate change, heritage management, public policy, sociology, economy, energy, communication);
- Familiarity with the UN Agenda 2030 and the SDGs;
- Ability to think strategically, self-motivate and take initiative as appropriate;
- Excellent diplomatic, organizing and communication skills;
- Flexibility and willingness to learn new skills, interact with new domains and stakeholders;
- Flexible time schedule allowing participation at necessary meetings and events (online and in-situ, involving travel);
- Very good command of written and spoken English;
- Working knowledge of following IT tools (Word, Excel, Powerpoint, Whatsapp, Skype, Zoom and equivalents, etc).

Desired

- Familiarity with ICOMOS governance procedures;
- Membership or involvement with one or more of the ICOMOS Working Groups or Scientific Committees;
- Fundraising experience and skills;
- Experience working with international organizations in administrative, policy-making, advocacy roles;
- Fluency in French would be an advantage, and other languages would be desirable.

Paris, August 2024